**Architectural Design Review Board**

**Minutes**

**September 17th, 2013**

**Call to Order:** Chairman Rodney Givens called the meeting of the Architectural Design Review Board to order at 7:30 p.m. on Tuesday September 17th, 2013.

**Roll Call:** Those present were Chairman Rodney Givens, Ron Dodson, Stephen Busch, and Cindy Pierce, Secretary.

Also present were Al Wiggins, Director of Planning, Building and Zoning and Garry Felder, Planner with Dept. of Planning, Building and Zoning. Mr. Bob Hoffman, Project Manager for Charter South Inc. was in attendance also.

**Approval of Minutes:** Ron Dodson made a motion to approve the minutes of the October 4, 2012 meeting. Rodney Givens seconded the motion. Minutes were approved as published.

**New Business: 4192 Jonesboro Road –** Proposed Gas Station/Convenience Store

After much discussion between Board members and Bob Hoffman a motion was made. Ron Dodson made a motion to approve the plans with the following corrections /additions to be made:

1. Ensure compliance with sign ordinance.
2. Require brick on Jonesboro Road and Conley Road sides of building.
3. Add tree (Redbud) to block north side of building.
4. Add two more trees (Redbud) to the site.
5. Add closure around dumpster.
6. Ensure site includes one bike rack.

Stephen Busch seconded the motion to approve. Voting on the motion was unanimous.

**Other Business:** Chairman Rodney Givens, Yahya Hassan, Vice-Chairman, Ron Dodson, and Stephen Busch discussed the following items:

1. Al Wiggins proposed doing a proclamation for Gary Goodman, to have delivered to his wife at a future Mayor & Council meeting. Board members were very receptive of this idea. Mr. Givens asked that the Board members be able to review the proclamation prior to the event.
2. Mr. Wiggins suggested doing a Staff Report to add to the Board members package in the future. The Board members agreed that would be a good idea.
3. There was discussion as to establishing guidelines to the main corridor areas of the City.

**Adjournment:** There being no further business, Ron Dodson made a motion to adjourn. Stephen Busch seconded the motion. Meeting was adjourned.